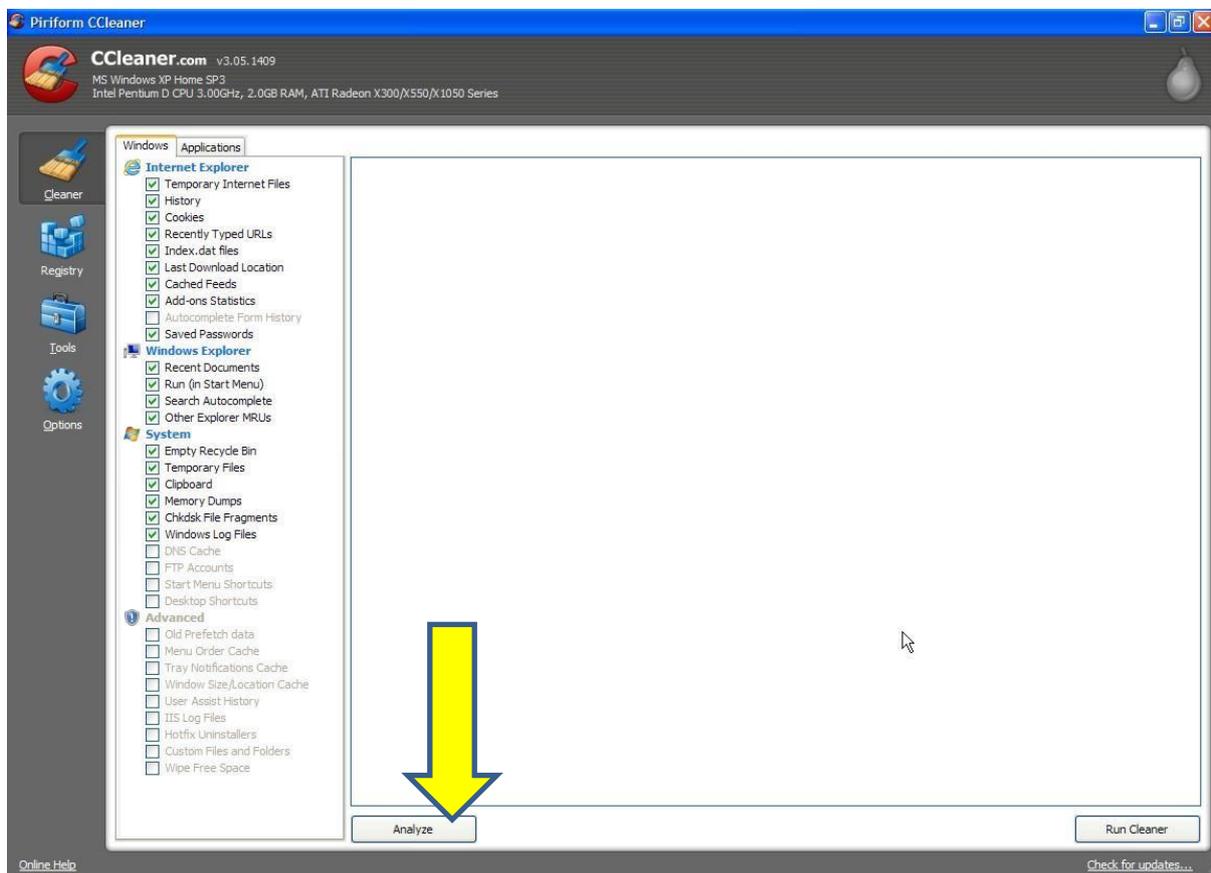


CCLEANER Guide

This programme is used to clean all un-needed and un-used files that are created by everyday use of your computer. You can also manage your installed programs and computer start-up entry's.

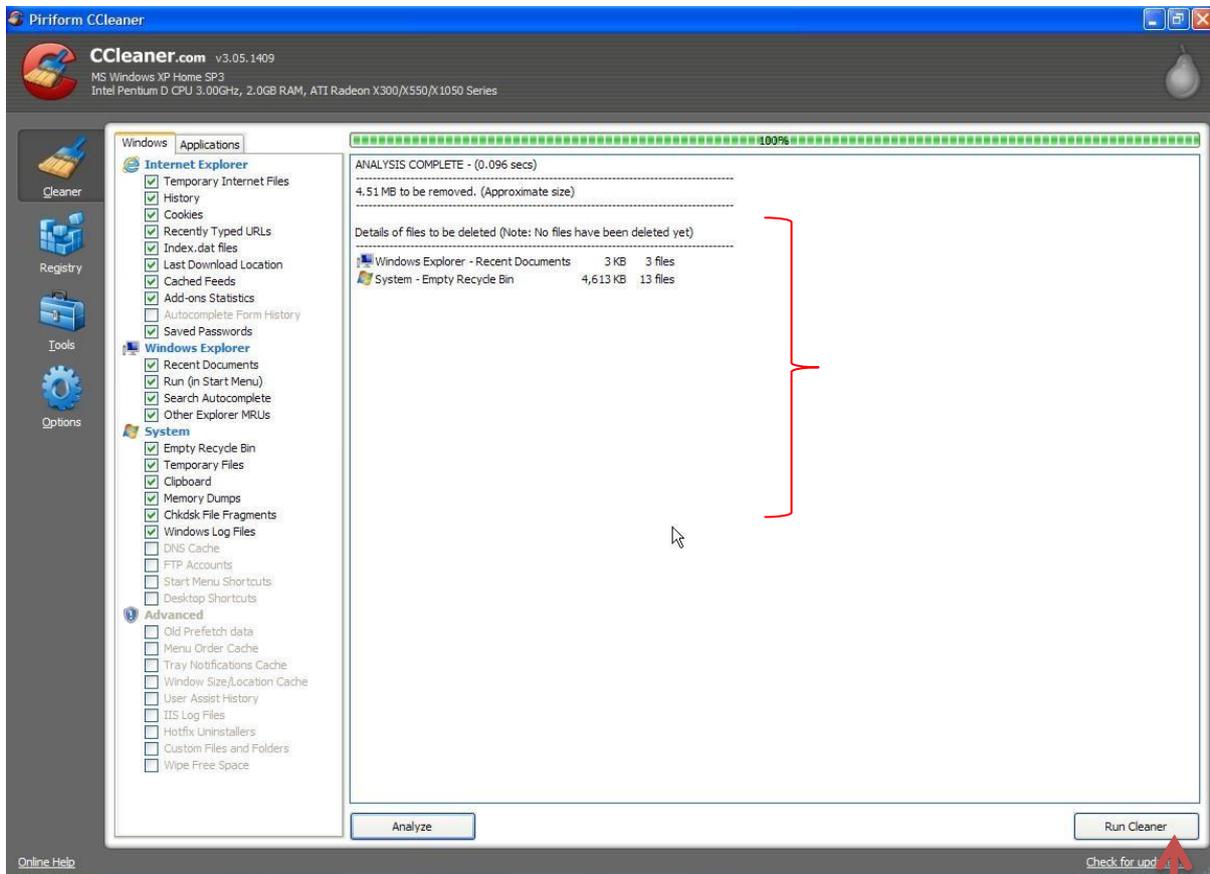
This is the Main Screen from here you can select the files you want to delete (*most of the normal values are already ticked for you*)

To start click on the '**Analyse**' button (*yellow arrow*)



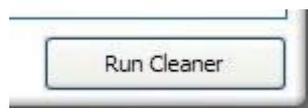
A-2-B COMPUTER SERVICES

When the programme has finished you will see 'Analysis Complete' with a list of results, this shows you all the files it has found that will be deleted from your system.



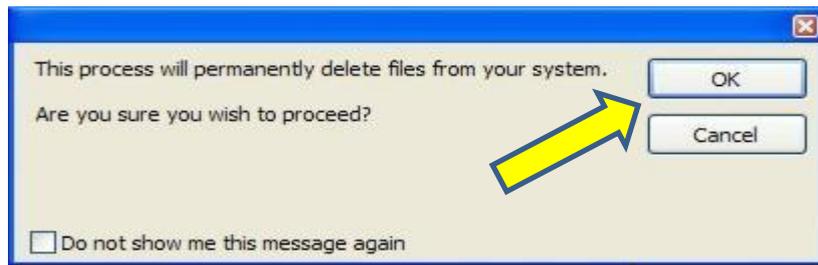
At this point all you have done is Analyse your computer to see how much data can be deleted.

The cleaning process will not start until you click on the 'Run Cleaner' button



A-2-B COMPUTER SERVICES

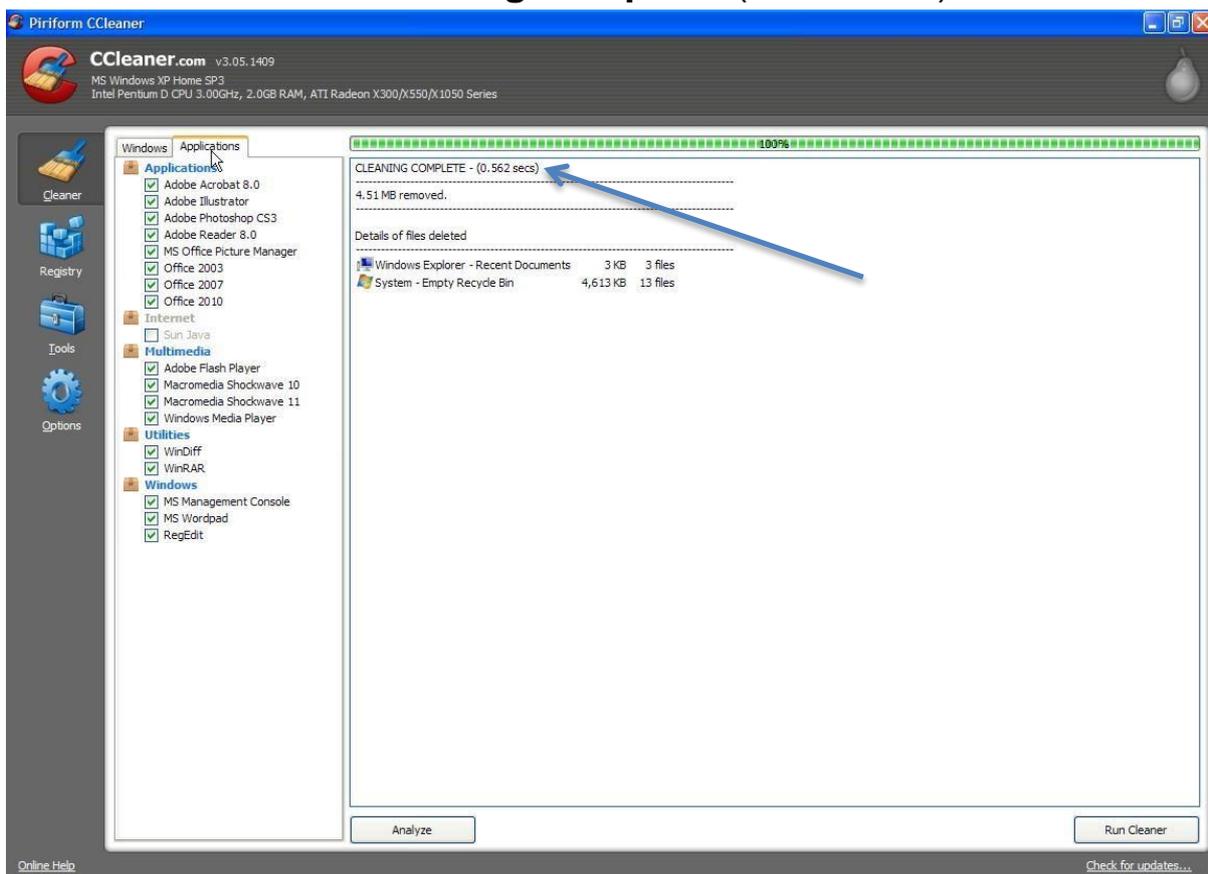
After you have pressed '**Run Cleaner**' button you will be asked if you want to remove the files ?



When you press the '**OK**' button this will start the cleaning process and all the files that were shown will be deleted

This can take some time depending on how much data needs to be deleted

When it has finished cleaning you will see the text '**Cleaning Complete**' (*Blue Arrow*)



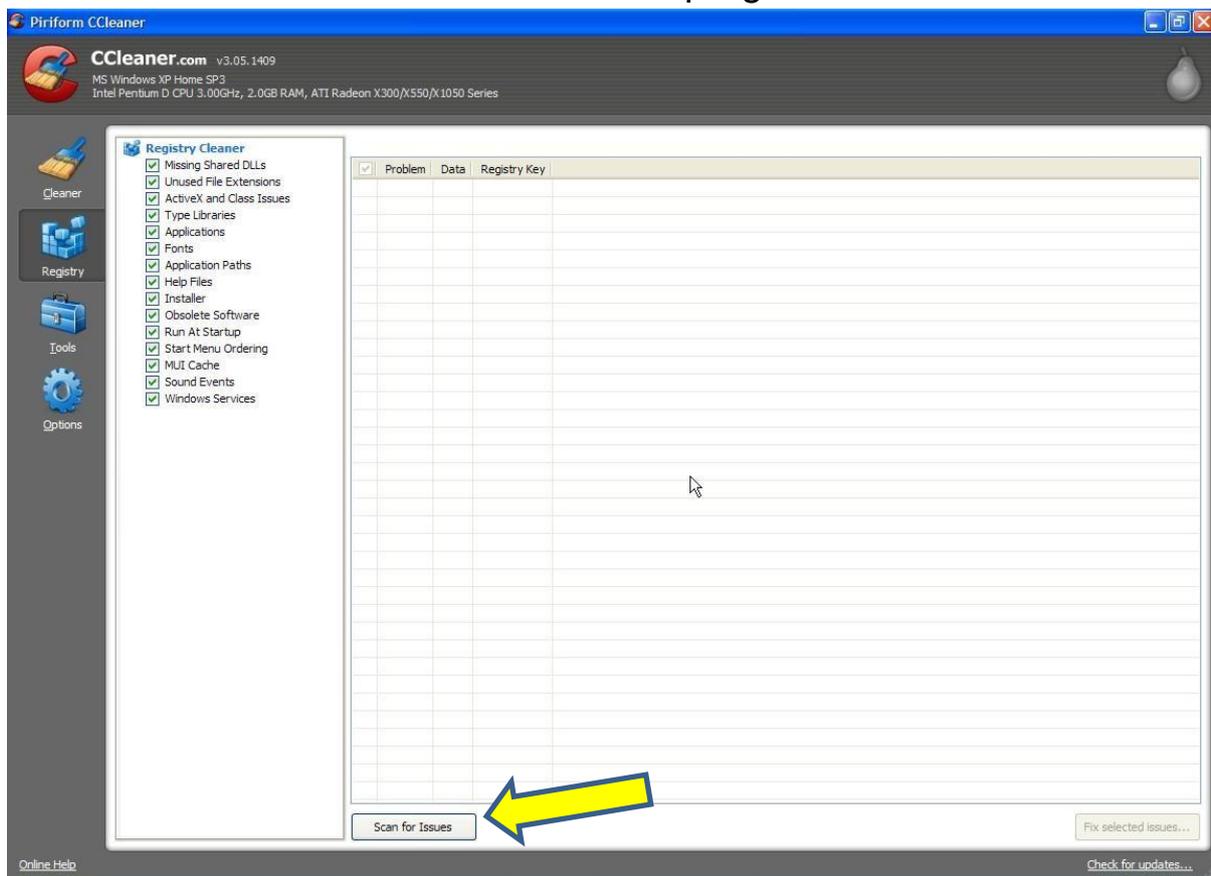
We have now cleaned your computer of all TMP files and other unnecessary files that slow your computer down.

THE REGISTRY

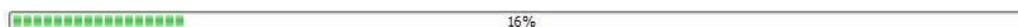
USE CAUTION CLEANING THE REGISTRY !!

Within the CCleaner program there is an area for cleaning the Registry of old values. Over time the registry gets bogged down with lots of old obsolete values every time you install a program or create a shortcut to a file a Registry Value is created so the computer knows what programs are installed or when a shortcut points to (*the location of the file*)

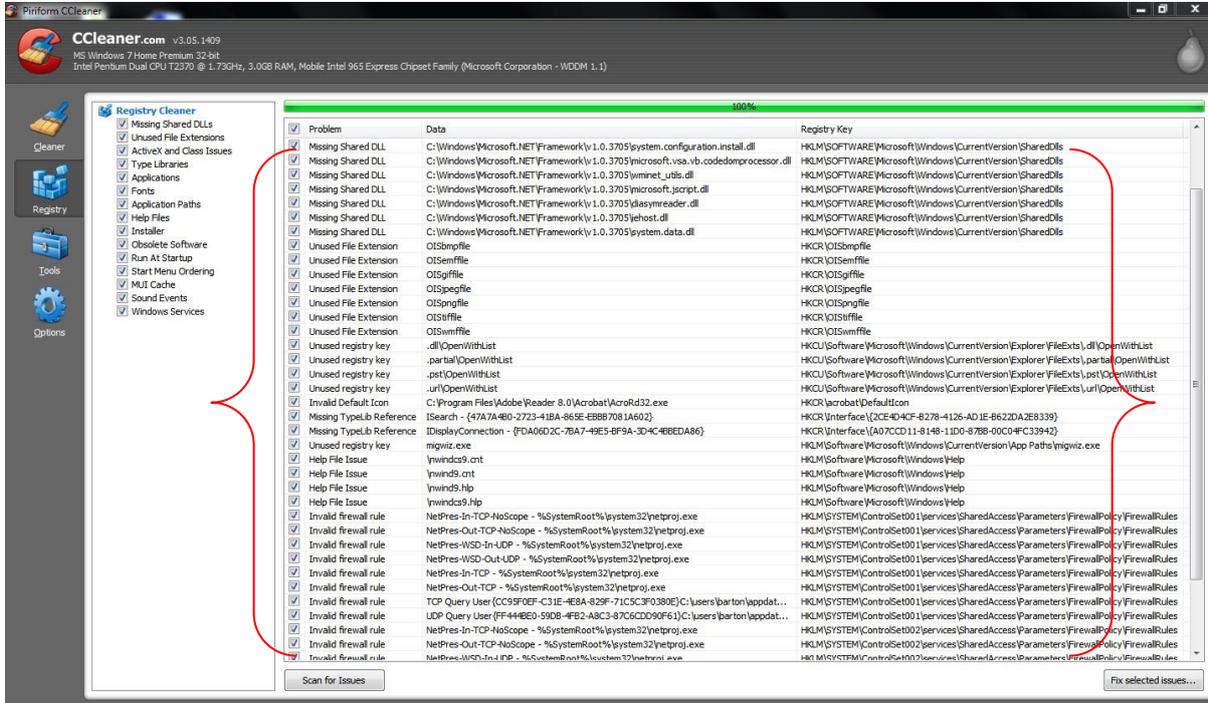
Click the '**Scan for Issues**' button (*yellow arrow*) this will scan the Registry for un-needed values. There is a list of when the program will check for on the left of the program interface.



You will see the progress bar moving. Wait until it reaches 100%



You will see a list the old, un-needed and obsolete values from the registry



Please read the next two steps of this guide before you do anything more

Click on the 'Fix Selected Problems' (green arrow) this will deleted the old Registry values and ask to 'Backup' the Registry

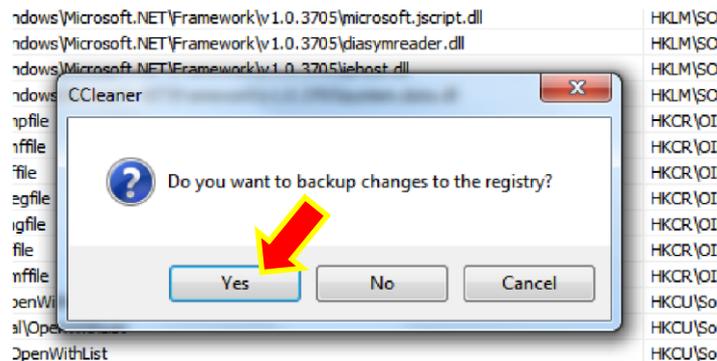
MAKE SURE YOU 'BACKUP' THE REGISTRY BEFORE DELETEING ANY OLD VALUES

READ THIS GUIDE FURTHER BEFORE YOU DO SOMETHING WE CAN NOT RECOVER FROM !

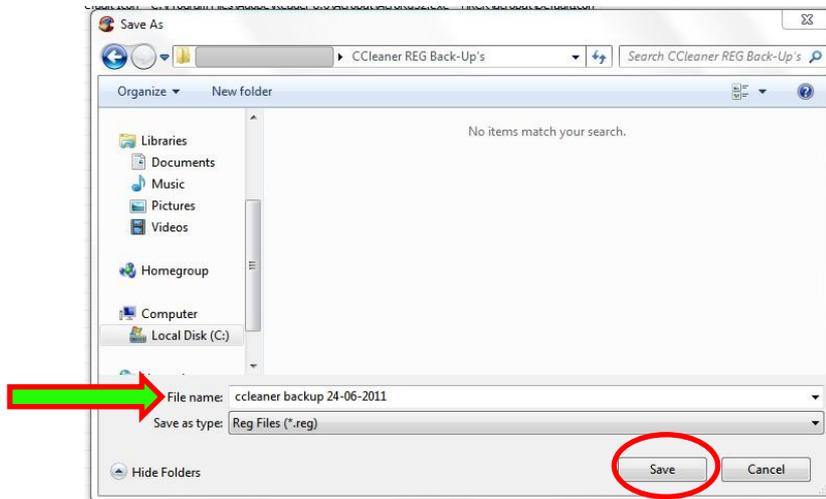
A-2-B COMPUTER SERVICES

After you have clicked on the 'Fix Selected Issues' you will be offered to 'Backup' the Registry before anything is deleted

Click 'Yes' (red arrow) to 'Backup' the registry values we will be deleting in case we have to restore them



You will be asked where you want to save the Registry backup file to ?



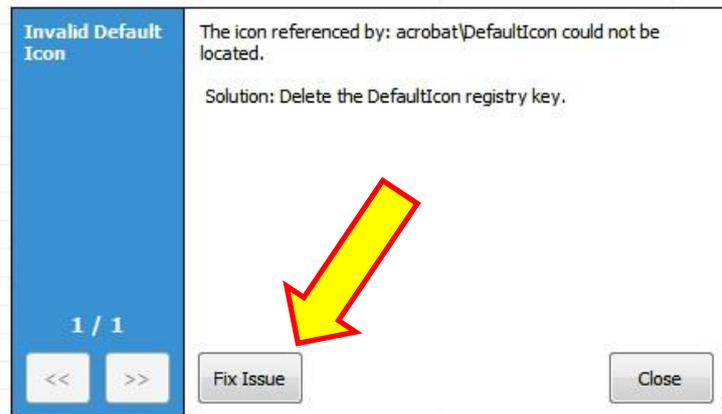
Create a folder on your hard drive maybe in your 'My Documents' and name the folder 'CCleaner Registry Backup' so you will not accidentally delete your Backup Files folder

REMEMBER WHERE THE BACKUP FOLDER IS

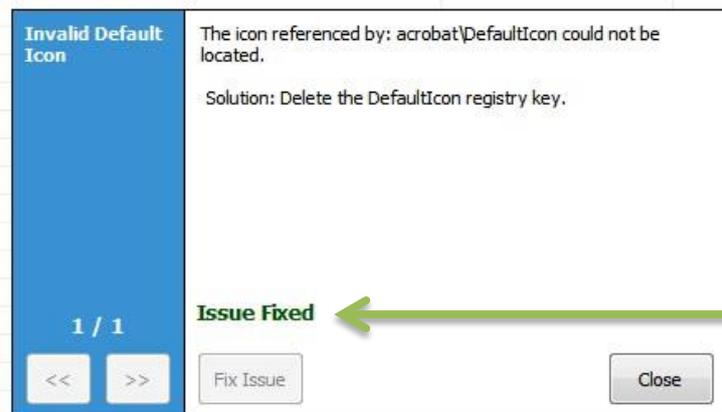
A-2-B COMPUTER SERVICES

Name and Date your Backup so you always know which backup in the most recent if you need to restore the Registry After you have saved a 'Backup' you are ready to delete any old Registry values.

Click on the '**Fix Issue**' (yellow arrow)



The window will change and inform you all old values have been deleted by saying **Issue Fixed**.



After the Registry has been edited by deleting old values, if the computer is not working correctly after a reboot you can restore the registry to its original state before deleting the old values.

To do this browse to the Registry backup file we saved earlier its will look like this and file name will be what you called it during the backup

A-2-B COMPUTER SERVICES



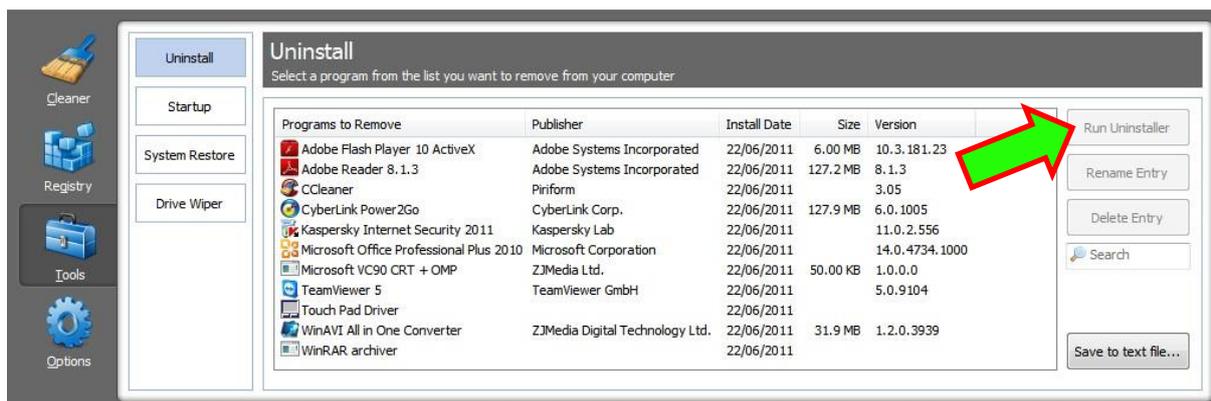
To restore the Registry right click on the file and select Merge this will restore the Registry to its state the computer will return to normal.

You can also view any installed programs on your computer from the CCleaner program and uninstall them if you want to.

Using this CCleaner to remove any programs is the same as using 'Windows Add / Remove Programs' from the Control Panel, there is not difference apart from how the window looks the same actions are performed.

To uninstall a program first select the program from the list to do this click (*only once*) on the programme you want to uninstall so it is selected and then click on '**Run Uninstaller**' (*green arrow*)

This will start the uninstaller and remove the program for you.

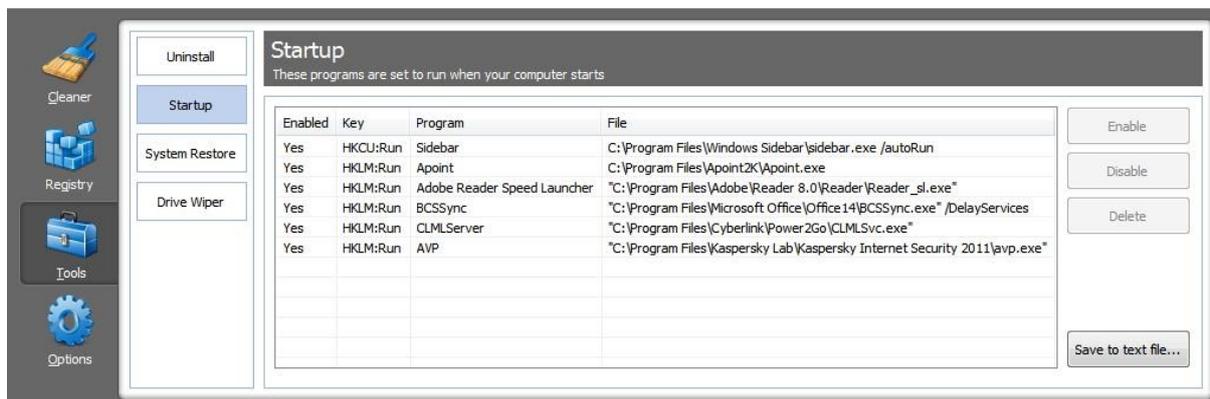


**** NOTE ****

After a program has been uninstalled it cannot recovered unless you have the programs CD or Installer File to reinstall it.

Only remove a program if you are sure that program is no longer needed or wanted

You may view your computers 'Start-up Values' with CCleaner to do this select 'Tools' then 'Start-up' to view all start-up values



A start-up value is a program that will start up and run as soon as windows loads.

There are a lot of start-up values your computer needs in order to function correctly if you disable them your computer may become unstable and crash or not even turn on at all

IF YOU DO NOT KNOW WHICH STARTUP VALUES YOU CAN DISABLE WITHOUT DAMAGING YOUR SYSTEM THEN DO NOT CHANGE ANY!!!

*Disclaimer

A-2-B Computer Services accepts no responsibility for any damage caused to any computer or system by using the CCleaner program and / or this guide.